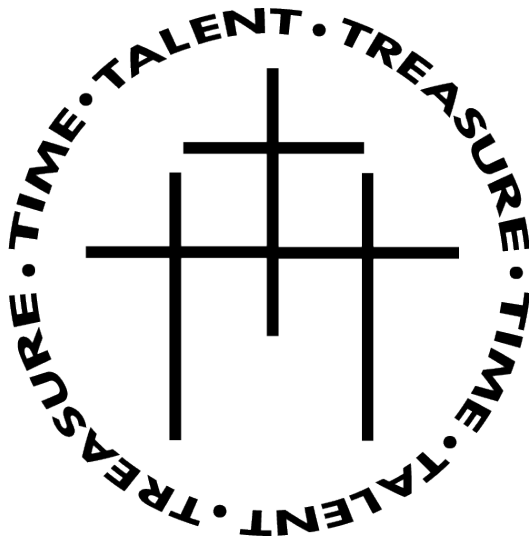


St. Francis de Sales Catholic Church

**Stewardship Is Our Catholic Faith
Giving Back to God**

Stewardship



2017-2018

Ministry in the Parish

The parish is where the Church lives. A parish is a community of faith, of action, and of hope. The parish is where the Gospel is proclaimed and celebrated, where believers are formed and sent to renew the Earth.

Every Pastor is responsible for seeing the activities listed below are carried out in his parish. Through collaboration with the Pastor, the people of God share responsibility for these activities:

- 1) Announcing the Word of God in its entirety to those living in the parish.
- 2) Instructing lay Christian faithful in the truths of the faith through the homily and through catechetical formation.
- 3) Fostering works by which the spirit of the Gospel, including issues involving social justice, is promoted.
- 4) Taking special care for the Catholic education of children and young adults.
- 5) Bringing the Gospel message to those who have ceased practicing their faith.
- 6) Seeing to it that the Most Holy Eucharist is the center of the parish assembly of the faithful.
- 7) Nourishing the Christian faithful through a devout celebration of the Sacraments.
- 8) Bringing the Christian faithful to the practice of family prayer.
- 9) Bringing the Christian faithful to full and active participation in the Sacred Liturgy.
- 10) Striving to know the people of the parish by visiting them and sharing their cares, worries, and especially their grief.
- 11) Helping the sick, especially those close to death.
- 12) Making a special effort to seek out the poor, the afflicted, the lonely, those exiled from their own land, and those weighed down with special difficulties.
- 13) Fostering growth between spouses.
- 14) Supporting Christian life within the family.
- 15) Promoting the unity and communion which exists between the parish and both the diocese and the universal Church.

Seven elements form the essence of parish life: Evangelization, Word, Worship, Community, Service, Stewardship, and Leadership. These elements constantly interrelate in parish life, each nurturing and supporting the other. Our prayerful gifts of Time, Talent and Treasure are concrete expressions of our faith shared for the Honor and Glory of God and the Good of the Church.

Service through Administration

Office Assistance - Office assistance is needed at various times throughout the year – assembling materials, stuffing envelopes, etc.

Office Receptionist - Assistance is needed in answering the phone, greeting visitors at the door, etc.

Finance Committee Member - Responsible for budget and financial recommendations. Meets the 4th Thursday at 5:30 p.m. This committee is by pastoral appointment.

Parish Pastoral Council Member - Assists the Pastor in the pastoral planning and care of the Parish. Help provide leadership, set goals and coordinate parish activities. Membership is by nomination for a three-year term. Meets the 3rd Thursday at 6:00 p.m.

Stewardship Committee Member - Responsible for the organization and implementation of the stewardship process for the entire Parish. This committee meets quarterly.

Technology Committee Member - This committee is responsible for security, sound system, computer, and other related areas. They advise on upgrades and needs.

Service through Worship/Spiritual Life

Worship/Spiritual Life Committee Member - Assists in the preparation of various liturgical celebrations. Meets on the 3rd Monday of the month, at 5:00 p.m.

Art and Environment Committee Member - Help with seasonal and monthly liturgical decorating of the church environment. Artists, seamstresses or flower arrangers are needed. Assist in design, set-up and take down of decorations and/or care of flowers or plants in the Worship space.

Cross Bearer (Boys and Girls - 1st Grade through Adults) - This is an opportunity for first grade youth and older to lead the procession and recession by carrying the cross. Training is required.

Altar Server (Boys and Girls - 3rd Grade through Adults) - Serves at the Lord's Altar for weekend and Holy Day Masses. A great way to be involved and to learn more about the Liturgy. Training is required.

Children's Liturgy Of The Word Catechist (21 years of age & older) - Liturgy of the Word is a proclamation of the Word of God adapted for children, 4 years of age through Grade 2, during weekend Masses. Training is required.

Children's Liturgy of the Word Helper (Middle School and older) - Assists the Catechist. Training is required.

Sacristan (Adults) - Arrives at Church early and prepares the liturgical items necessary in the celebration of Mass. Training is required.

Extraordinary Minister of Holy Communion (9th grade Confirmed through adults) - Assists in the distribution of Holy Communion with reverence and dignity during weekend and Holy Day Masses. Must be Confirmed and an active parishioner who has a deep love of our Eucharistic Lord and receives Holy Communion. Ministry is scheduled for one month at a time. Training is required.

Eucharistic Minister to the Homebound and Hospitalized - Takes Holy Communion to the homebound, nursing home residents and/or hospital patients. Training is required.

Lector (6th Grade through Adults) - Proclaims the Word of God at weekend and Holy Day Masses. Must be an active parishioner with a deep appreciation of God's Word. Training is required.

Usher (9th grade Confirmed through Adults) - Welcome and greet all who come to weekend and Holy Day Masses. You may be the only contact many parishioners have with our faith community. You will assist in taking up the collection, distributing bulletins and assisting with emergencies that may happen before, during and after Mass. Ministry is scheduled for one month at a time. Training is required.

Gift Bearers - Your family represents the Church family by bringing our offerings to the Altar during weekend and Holy Day Masses.

Music Ministry - Music for all weekend and most Holy day Masses are led by either a cantor and/or a choral ensemble. Music for the Masses at Christmas, the Triduum and some Holydays is led by a Festival Choir. Singers and instrumentalists are actively encouraged to participate in the Music Ministry.

Cantor and Choral Ensemble Rehearsals for weekend Masses (5:00pm, 8:30am, 11:00am) take place in the Parish Hall one hour before the beginning of each Mass.

Rehearsal times for Festival Choirs (Christmas, Triduum & some Holy days) are seasonal and printed in the bulletin and announced at weekend Masses.

Cantors, Instrumentalists & Vocalists are welcome for all weekend Masses.

Children's Choir (Elementary age youth) rehearse periodically during the year in preparation for singing at specific Masses. The schedule for Children's Choir is printed in the bulletin and announced at weekend Masses.

Cleaning Altar Linens - Launder all Altar linens, albs, corporals, and purificators. This is a monthly rotation.

Seamstress - Help to mend or to make altar linens, corporals, purificators, and other church items.

Service through Prayer

First Friday Eucharistic Adoration - Offering a holy hour every First Friday of the month, 1-5 pm.

Perpetual Adoration at St. Thomas More - Offering a Holy Hour on a weekly scheduled basis at St. Thomas More's Perpetual Adoration Chapel.

Men's Prayer Breakfast - All men of the parish are invited for breakfast, prayer and fellowship. Meets the last Saturday of each month at 7:30 a.m. in the Parish Hall.

Prayer Chain - Prays daily for the special needs of the parish. Be part of the church family who receives prayer requests weekly by email or monthly by mail.

Service through Education/Formation

Our Parish is blessed to have excellent opportunities for Catholic Education for pre-school through high school: 1) St. Mary School System and 2) Paducah Faith Formation classes for public school students. We require all families to take advantage of one of these opportunities to help fulfill their call to pass on the faith.

Education/Formation Committee - Members are responsible for determining the goals and objectives to meet the faith formation needs of the entire community and for monitoring and evaluating the programs designed to carry out these goals and objectives. Meetings are held the 4th Thursday quarterly at 5:30 p.m.

Media Center Volunteers - Assistance is needed at various times throughout the year – shelving books, assisting parishioners, checking out/checking in books and videos, etc.

RCIA (Rite of Christian Initiation of Adults/Adapted for Children) - This process is for adults and youth who are interested in studying and learning about the Catholic faith. Age appropriate formation is available for children. Volunteers are needed for hospitality, refreshments, child care and sponsors. Gathering and sessions are held weekly on Tuesday from 6:00-7:30 p.m.

RCIA Team Member - This ministry is involved in welcoming and forming new members (adults and youth) to our Catholic faith. A bi-weekly commitment and ongoing formation is required.

RCIA Sponsor - Represents the Catholic Community and serves as a companion and bridge into parish life. Formation is required.

RCIA Child Care - Will provide child care on specific Tuesday evenings for participants on an as needed basis from 6:00-7:30 pm. Safe Environment training is required.

RCIA Refreshments - Providing refreshments for the participants in this process on specific Tuesday evenings during the year.

Faith Formation Catechist & Aide - Deanery based program for those Catholic students in public school, pre-school through 12th grade. Catechist and volunteer aides are needed. Classes are held on Wednesday at 6:15 p.m. at St. Mary Elementary School during the academic school year.

Adult Education Facilitator/Group Leader - Guides discussion and reflection of an adult education (Bible/faith study) group. Materials and training are supplied to assist in leading.

Sponsor Couple Mentoring - Married couple meets in their home with engaged couple to help them prepare for the vocation of marriage. Minimum of 10 years marriage and training is required.

Vacation Bible School Catechist, Aides & Volunteers - Help with a one-week religious education program for children preschool through 5th grade. VBS will be held **June 4-8, 2018**.

Youth Ministry Core Team - Plan and execute gatherings for our parish youth. Training is required.

Youth Ministry (K-12th Grade) - Draws youth into responsible participation in the life, work and mission of the Church. SFDSYM is a family of young Catholics committed to the goal of living out the call of the Gospels through fellowship, service, prayer, catechesis, and social events in a constant effort to help members become the young men and women God created them to be. Following is a listing of all groups:

Soldiers of God Elementary (SOG) K – 5th Grade

Middle School Youth (MSYM) 6th – 8th Grade

High School Youth (HSYM) 9th – 12th Grade

Provide Food for Youth Ministry Activities - Our parish family provides a family-style meal to our youth each time they gather. You will be called in advance to provide all or part of a meal for an upcoming activity, generally feeding 15-20. Activities happen three weekends a month.

Service to the Parish Community

Family & Social Life Committee Member - Serve as a member to help identify the interests and needs of our parish families and coordinates socials and potlucks. Meetings are held quarterly.

Parish Picnic Volunteer - Our annual parish picnic brings our parish family together. There are many ways to help with this picnic including set-up, clean-up, food service, facilitating games, bringing cakes, and more.

50+ Social Guild - This ministry organizes activities for parishioners over age 50. Volunteers are needed to plan, decorate, set-up, and clean-up.

Parish Greeting Card Ministry - Create cards to send to our parishioners for anniversaries and birthday. Gathers in the Jane Fulton Room on the 2nd Thursday at 5:30 p.m.

Hospitality Coffee and Donuts - Coffee and Donuts are served after the 8:30 a.m. Sunday Mass, the last Sunday of the month, for the parish family and any visitors. The need is for members to host, to serve coffee, donuts and drinks, and clean-up the hall and kitchen. This is scheduled on a rotating monthly basis.

Welcome Dinner - Parishioners are asked to provide food for a meal that welcomes new families to the parish. Dinners are scheduled on Thursday evenings at 6:00pm on **October 26, 2017 and March 8, 2018**.

Fall Holiday Bazaar and Luncheon - This is an entire parish function for two days on a Saturday and Sunday. All members are invited to participate by preparing and serving food, serving tables, making crafts, and helping with set-up and clean-up. This will be held on **November 4th and 5th, 2017**.

Sacramental Receptions - Assist at receptions twice a year that are special occasions for the parish families by bringing food, set-up, clean-up, helping to plan, and decorate. We ask the parents of 8th graders to sign-up for the Confirmation Reception on February 10th and parents of 1st graders to sign-up for the First Communion Reception on May 6th.

Quilt Show and Luncheon - This activity is an outreach to the quilters who arrive in Paducah during the Quilt Show. For our parish, this is a two-day event on Thursday and Friday. Members are needed to serve on the committee, prepare food, serve food, etc. All parishioners are needed to assist. The luncheon will be on **April 19th and 20th, 2018**.

Service through Outreach

Bereavement Core Team - Adult volunteers provide ongoing support to family members through home visits, visitations to the funeral home, sending cards, support at funeral Masses, and an annual support group.

Funeral Meal Team - This group coordinates the funeral meals by preparing the menu, making calls for food, decorating the tables, and serving the meal.

Funeral Meal Provide Food - Our parish family provides a meal following the funeral for the family of a deceased member. The need is to provide a dish when called upon.

Homecoming Core Team - Homecoming is a ministry of compassionate listening for inactive Catholics who desire to return to the Church. Training is required.

Social Justice Committee Member - Coordinate social justice efforts locally, nationally and globally. Meets monthly on Thursday evenings at 5:30.

Disaster Response Section Leader - A sub-committee of the Social Justice committee, the group works to organize an effort to respond to local disasters.

Community Kitchen - The parish hosts lunch at the area soup kitchen every 4th Wednesday of the month from 8:30am – 1:00 pm

Mission of the Diocese of Mandeville, Jamaica - In conjunction with the Diocese of Owensboro, our parish has established a twinning program with the Diocese of Mandeville in order to respond to the call of the Gospel to serve the poorest of the poor. The parish Social Justice Committee schedules an annual trip to the Diocese of Mandeville. Each trip provides one week of service.

Warming Center - Volunteers are needed to serve at the warming center at different times during the winter months. A schedule will be available to sign up prior to the time needed.

Parish Nurse Program - Parish nursing emphasizes health and healing within a faith community. A parish nurse provides surveillance for members and refers to physicians for diagnosis and treatment; teaches families about medications; understands the spiritual dimension and need of clients and makes referrals to the spiritual leaders within the parish; works to provide assistance to members of the parish; and helps to improve the health of the parish community.

Service through Maintenance

Church Cleaning - Help with various aspects of the cleaning of the church. This is a service scheduled twice a year that a family can do together. Dates for cleaning are **October 21, 2017 and April 14, 2018**.

Building and Grounds Committee - Responsible for effective maintenance and repair of parish facilities and property.

General Maintenance - Volunteers are needed to help with electrical, carpentry, plumbing and painting. This is on an as needed basis; no set schedule.

Lawn Care (Adults) - Mow, trim and clean-up. This is on a weekly rotation schedule through Spring, Summer and Fall.

Gardening/Weeding - This is a service that a family can do together. You can pick the time and day to water, weed, etc. This is on a weekly rotation schedule through Spring, Summer and Fall.

Service to the Larger Community

Interest in these areas will be forwarded on to the appropriate agency.

Daughters of Isabella - D of I is the largest Catholic sorority service organization and is open to Catholic women.

Knights of Columbus - KC's is the largest Catholic fraternal service organization and is open to Catholic men.

Boy Scouts - Connected with the National Catholic Committee on Scouting, delivering Catholic Youth Ministry through scouting programs. Open to boys 1st grade and up.

Girls Scouts - Connected with the National Catholic Committee on Scouting, a program that serves Catholic youth and organizations by promoting spiritual growth through quality faith based programs. Open to girls Kindergarten through 12th grade.

Mt. Carmel Cemetery - Volunteer to help with maintenance and upkeep as well as special projects.

St. Vincent de Paul - Volunteer to help at the thrift Store.

Serra Club - A lay organization of Catholic faithful who assist the Church in supporting and nurturing vocations to the priesthood and religious life.

Paducah Cooperative Ministry (PCM) - An ecumenical effort that networks with other area helping agencies and provides a variety of services.

River City Mission - A ministry of outreach, to homeless men and families providing fifty beds for men and four cabins for families. The shelter provides food, clothing and household items Job and service referrals fare also made.

Victory through Grace Ministries - Established to empower young women, 18-35, who are survivors of human trafficking, sexual exploitation, and all forms of abuse, to gain self-worth, restoration and wholeness in Christ.

Hope Unlimited - Our services expanded to the entire family including assisting women with prenatal medical services, engaging fathers in the parenting process and educating school aged youth. Hope Unlimited receives no government funding. Instead, our doors stay open because of the many businesses, churches and individuals who support us.

Rotary Club - Rotarians pool their resources and contribute their talents to help serve communities in need. This is best expressed in the motto: Service Above Self.

Lions Club - To create and foster a spirit of "generous consideration" among the people of the world through a study of the problems of international relations and to promote the theory and practice of the principles of good government and good citizenship.

Martha's Vineyard - Provides meals throughout the year to the community, including Thanksgiving Day.

